

# 2015 Statewide Hurricane 'Gibson' Exercise

Exercise Plan (ExPlan)



**Rick Scott**  
Governor

**John H. Armstrong, MD, FACS**  
Surgeon General and Secretary of Health

Florida Department of Health  
February 19, 2015



# Preface

---

The 2015 Statewide Hurricane ‘Gibson’ Exercise is sponsored by the Division of Emergency Management. The Florida Department of Health, State Emergency Support Function (ESF) 8 Public Health and Medical designed and developed in conjunction with the sponsor agency and the healthcare coalitions (HCC) in the Regional Domestic Security Task Force Region 7 counties to meet public health and healthcare objectives. This Exercise Plan (ExPlan) was produced with input, advice, and assistance from subject matter experts in public health and the HCCs, which followed the guidance set forth in the FEMA Homeland Security Exercise and Evaluation Program (HSEEP).

The 2015 Statewide Hurricane ‘Gibson’ Exercise is an unclassified exercise. The control of information is based more on public sensitivity regarding the nature of the exercise than on the actual exercise content. Some exercise material is intended for the exclusive use of exercise planners, controllers and evaluators, but players may view other materials deemed necessary to their performance. The ExPlan may be viewed by all exercise participants, but the Controller and Evaluator (C/E) Handbook is a restricted document intended for controllers and evaluators only.

This ExPlan gives officials, observers, media personnel, and players from participating organizations the information necessary to observe or participate in a response exercise focusing on participants’ emergency response plans, policies, and procedures as they pertain to a hurricane.

All exercise participants should use appropriate guidelines to ensure the proper control of information within their areas of expertise and to protect this material in accordance with current jurisdictional directives. Public release of exercise materials to third parties is at the discretion of the Florida Department of Health.

# Handling Instructions

---

1. The title of this document is the *2015 Statewide Hurricane 'Gibson' Exercise* ExPlan.
2. The information gathered in this ExPlan is *For Exercise Use Only* and should be handled as sensitive information. Reproduction of this document, in whole or in part, without prior approval by FDOH is prohibited. The attached materials will be disseminated only on a need-to-know basis.
3. For more information, please consult the following points of contact (POCs):

**Lead Planner (HCC) and Exercise Co-Director:**

Sarah Cox  
Exercise Coordinator  
FDOH, Bureau of Preparedness and Response  
4052 Bald Cypress Way  
Tallahassee, FL 32399  
[Sarah.Cox@flhealth.gov](mailto:Sarah.Cox@flhealth.gov)

**Lead Planner (ESF-8) and Exercise Co-Director**

Hunter Berryhill  
Exercise Coordinator  
FDOH, Bureau of Preparedness and Response  
4052 Bald Cypress Way  
Tallahassee, FL 32399  
[Hunter.Berryhill@flhealth.gov](mailto:Hunter.Berryhill@flhealth.gov)

# Contents

---

<b>Preface.....</b>	<b>1</b>
<b>Handling Instructions .....</b>	<b>2</b>
<b>Contents .....</b>	<b>3</b>
<b>Chapter 1: Exercise Overview .....</b>	<b>4</b>
Introduction .....	4
Core Capabilities .....	4
Exercise Objectives .....	5
Exercise Guidelines .....	6
Exercise Participants .....	7
<b>Chapter 2: Exercise Scenario and Supporting Data .....</b>	<b>8</b>
Exercise Scenario .....	8
Hurricane Imagery .....	9
Initial Impacts .....	10
Projected Impacts .....	10
<b>Chapter 3: Exercise Logistics .....</b>	<b>12</b>
General Information .....	12
Communications Plan .....	13
<b>Chapter 4: Player Guidelines .....</b>	<b>14</b>
During the Exercise .....	14
Following the Exercise .....	15
<b>Chapter 5: Evaluation and Post Exercise Activities .....</b>	<b>16</b>
Exercise Documentation .....	16
After Action Reporting/Improvement Planning .....	17
<b>Appendix A: Exercise Schedule .....</b>	<b>A-1</b>
<b>Appendix B Exercise Timeline .....</b>	<b>B-1</b>
<b>Appendix C: Acronyms .....</b>	<b>C-1</b>
<b>Appendix D: Participant Feedback Form .....</b>	<b>D-1</b>

# Chapter 1: Exercise Overview

---

## Introduction

The 2015 Statewide Hurricane ‘Gibson’ Exercise is designed to establish a learning environment for players to exercise emergency response plans, policies, and procedures as they pertain to a hurricane and other natural hazards. A full scale exercise is a complex event that requires detailed planning. To ensure an effective exercise, subject matter experts (SMEs) and local/state representatives from a variety of agencies participated in the planning process and will take part in exercise conduct and evaluation. This Exercise Plan (ExPlan) was produced at the direction of FDOH with input, advice, and assistance from the State ESF-8 Planning Team.

## Purpose

The purpose of this full scale exercise is to evaluate the HCCs in Palm Beach, Miami and Monroe counties’ ability to share information and coordinate resources throughout the region and the individual agencies response to multiple storm impacts. Additionally the exercise will encourage the coordination of response activities between public health and healthcare agencies.

This exercise will also be used to train and acquaint new and existing employees on their mission essential response roles and responsibilities within their respective agency. Additionally State public health assets will be trained during this exercise.

## Core Capabilities

The capabilities listed have been selected by the Health Planning Team. These capabilities provide the foundation for development of the exercise objectives and scenario, as the purpose of this exercise is to measure and validate performance of these capabilities and their associated critical tasks.

Capability Crosswalk	
Hospital Preparedness Program	FEMA Core Capability
Emergency Operation Coordination	Operational Coordination
Information Sharing	Operational Communication
Medical Surge	Public Health and Medical
Healthcare System Recovery	Health and Social Services

## Exercise Objectives

The following exercise objectives describe the expected outcomes for the exercise. The objectives are linked to HPP capabilities, which are distinct critical elements necessary to achieve the specific mission area(s). The objectives and aligned HPP capabilities are guided by Assistant Secretary of Preparedness and Response, Hospital Preparedness Program Cooperative Agreement.

#### Capability 3: Emergency Operations Coordination

1. HCCs demonstrate coordination within the jurisdictional response framework during emergency operations.
2. HCCs demonstrate they can communicate the status of the healthcare system during response.
3. HCC engages in the jurisdictional resource management process to support healthcare system operations.

#### Capability 6: Information Sharing

4. HCC demonstrates redundant means of communication for achieving and sustaining situational awareness.
5. Report Essential Elements of Information.

#### Capability 10: Medical surge

6. Implement resource management processes to deliver appropriate levels of care to all patients as well as to provide no less than 20% immediate availability of staffed members' beds, within 4 hours of a disaster
7. Monitor acuity, staff, beds; off-load and on-load patients, track patient movement.
8. Implement a process to enhance its members' situational awareness to support activation of immediate bed availability through continuous monitoring

#### Capability 2: Healthcare System Recovery

9. Implement resource processes to assist HCC members to ensure the delivery of essential healthcare services

### Exercise Guidelines

- This is an open, low-stress, no-fault environment. Varying viewpoints are expected.
- Respond based on your knowledge of current plans and capabilities (i.e. you may use only existing assets) and insights derived from training.
- Exercise simulation will be realistic and plausible, containing sufficient detail from which to respond.
- Exercise players will react to the information and situations as they are presented, in the same manner as if this had been a real event.
- The participating agencies may need to balance exercise play with real-world emergencies. It is understood that real-world emergencies will take priority.
- Decisions are not precedent setting and may not reflect your organization's final position on a given issue. This is an opportunity to discuss and present multiple options and possible solutions.

- If a real emergency occurs during the exercise, the exercise at your respective venue may be suspended or terminated at the discretion of the controller(s) at each venue. If a real emergency occurs, say **“Real-World Emergency”** and notify Operations and/or the Lead Site Controller.

## Assumptions and Artificialities

In any exercise, assumptions and artificialities may be necessary to complete play in the time allotted and/or account for logistical limitations. Exercise participants should accept that assumptions and artificialities are inherent in any exercise, and should not allow these considerations to negatively impact their participation. During this full scale exercise, the following apply:

- The scenario is plausible, and events occur as they are presented.
  - **Only in the situation of a strike team request to an impacted area is this artificial, in order for strike team members to receive adequate time to prioritize for the exercise, coordination was completed prior to the start of the exercise and personnel may be requested from an impacted region.**
- There is no “hidden agenda”, nor any trick questions.
- All players receive information at the same time.
- Exercise communication and coordination is limited to participating organizations, venues and the SimCell.
- Only communication methods listed in the Communications Directory are available for players to use during the exercise.

## Safety

Exercise participant safety takes priority over exercise events. Participants should follow all relevant safety protocols within the respective venue. The following general requirements also apply to the exercise:

- A Safety Controller is responsible for participant safety; any safety concerns must be immediately reported to the Safety Controller. The Safety Controller and Exercise Director will determine if a real-world emergency warrants a pause in exercise play and when exercise play can be resumed.
- For an emergency that requires assistance, use the phrase **“Real-World Emergency”**. The following procedures should be used in case of a real emergency during the exercise:
  - Anyone who observes a participant who is seriously ill or injured will immediately notify emergency services and the closest controller, and, within reason and training, render aid.
  - The controller aware of a real emergency will initiate the **“Real-World Emergency”** broadcast and provide the Safety Controller, Senior Controller, and Exercise Director with the location of the emergency and resources needed, if any. The Senior Controller will notify the SimCell as soon as possible if a real emergency occurs.

## Exercise Participants

The term participant encompasses many groups of people, not just those playing in the exercise. Groups of participants involved in the exercise, and their respective roles and responsibilities, are as follows:

- **Players.** Players are personnel who have an active role in discussing or performing their regular roles and responsibilities during the exercise. Players discuss or initiate actions in response to the simulated emergency.
- **Controllers.** Controllers plan and manage exercise play, set up and operate the exercise site, and act in the roles of organizations or individuals that are not playing in the exercise. Controllers direct the pace of the exercise, provide key data to players, and may prompt or initiate certain player actions to ensure exercise continuity. In addition, they issue exercise material to players as required, monitor the exercise timeline, and supervise the safety of all exercise participants.
- **Simulators.** Simulators are control staff personnel who role play nonparticipating organizations or individuals. They most often operate out of the Simulation Cell (SimCell), but they may occasionally have face-to-face contact with players. Simulators function semi-independently under the supervision of SimCell controllers, enacting roles (e.g., media reporters or next of kin) in accordance with instructions provided in the Master Scenario Events List (MSEL). All simulators are ultimately accountable to the Exercise Director and Senior Controller.
- **Evaluators.** Evaluators evaluate and provide feedback on a designated functional area of the exercise. Evaluators observe and document performance against established capability targets and critical tasks, in accordance with the Exercise Evaluation Guides (EEGs).
- **Actors.** Actors simulate specific roles during exercise play, typically victims or other bystanders.
- **Observers.** Observers visit or view selected segments of the exercise. Observers do not play in the exercise, nor do they perform any control or evaluation functions. Observers view the exercise from a designated observation area and must remain within the observation area during the exercise. Very Important Persons (VIPs) are also observers, but they frequently are grouped separately.
- **Media Personnel.** Some media personnel may be present as observers, pending approval by the sponsor organization and the Exercise Planning Team.
- **Support Staff.** The exercise support staff includes individuals who perform administrative and logistical support tasks during the exercise (e.g., registration, catering).



# Chapter 2: Scenario and Supporting Data

---

## Exercise Scenario

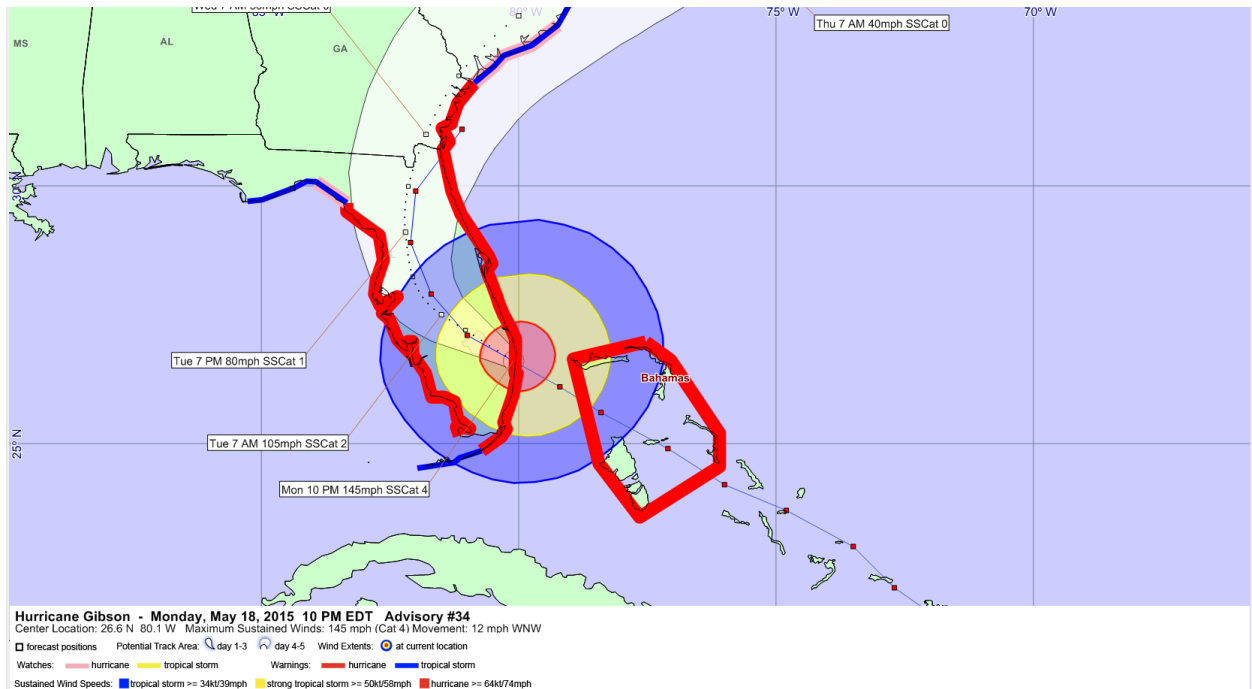
Hurricane Gibson is based on a modified version of Hurricane Okeechobee, which occurred in September of 1928. Hurricane Gibson is similar to Okeechobee as it too makes landfall in the Southeast of Florida and moves slowly across the state creating an extended wind event and flooding concerns statewide. Hurricane Gibson, however, will have a track shifted slightly westward across central Florida and exit the state in the north east near Jacksonville.

Hurricane Gibson is a strong Cape Verde hurricane that slowly tracks westward across the Atlantic quickly becoming a large Category 4 storm wreaking havoc on the Caribbean. Gibson begins to impact Southeastern Florida with a hurricane warning Sunday evening on May 17. Tropical storm force winds begin to impact the region on Monday morning, May 18, before making its **landfall in Palm Beach, FL at 10pm on Monday May 18 as a Category 4 hurricane with sustained winds of 145 mph.**

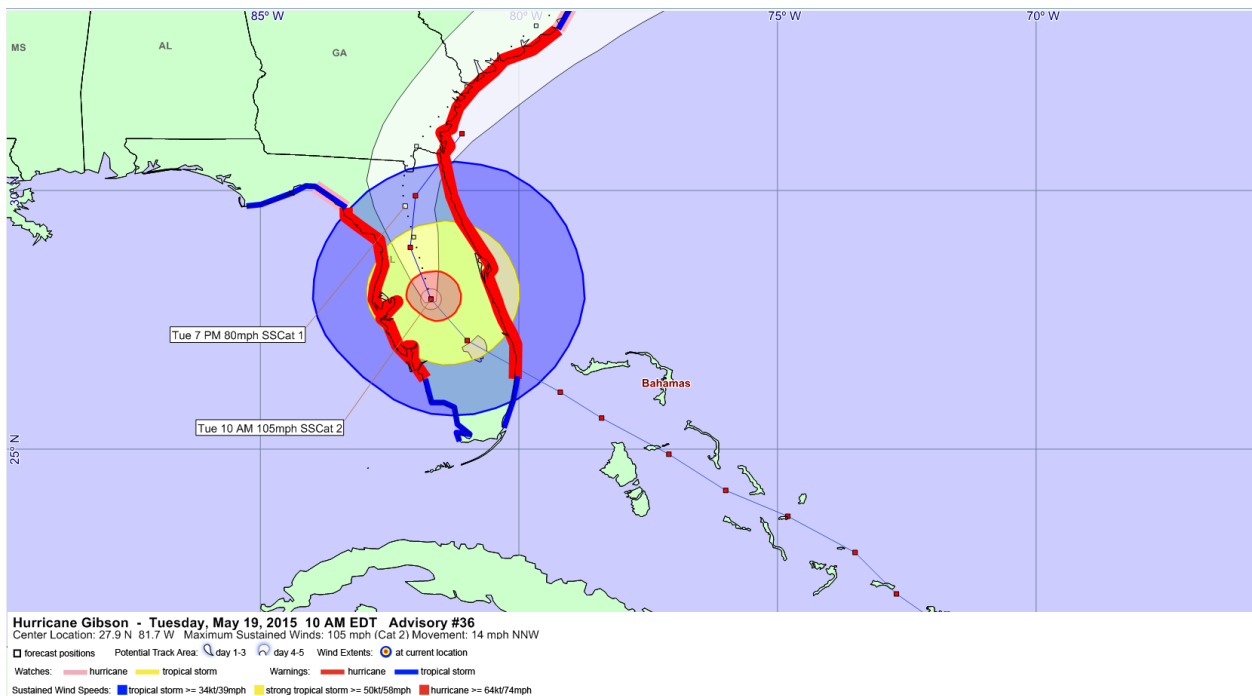
Gibson then tracks North-Northwestward, through central Florida, throughout the day on Tuesday as a very large and slowly weakening Category 2 storm. **By late Tuesday morning Gibson is in the center of the state with sustained winds of 105 mph as a Category 2 storm.** This will not only create an extreme storm surge threat and inland flooding concern for Southeast Florida and the Keys but an extreme wind event as well with up to 24 hours of sustained hurricane force winds barreling down on Southeast Florida.

By **Wednesday Night at 1am the center of Gibson exits the state near Jacksonville, FL as a 75 mph Category 1 storm.** At this point, Gibson tracks very slowly northeastward up the Atlantic coastline dumping copious amounts of rain throughout North Florida and creating an extreme wind hazard for Northeast Florida before slowly disbanding in the Carolinas.

## Hurricane Imagery



Initial impact – Monday May 18, 10pm



Post-landfall – Tuesday May 19, 10am

### **Scenario Identified Impacts**

The incidents listed below represent the issues that were identified as a direct result from the initial impacts of Hurricane Gibson and were verified by trusted sources. All incidents and subsequent damages are simulated.

- May 19, 2015: Miami Dade and Monroe Counties
  - Patient surge of transfers from bordering counties
    - Anticipated 200+ patients to be relocated
  - Communication disruption from downed cell towers and cable lines
  - Respiratory issues reported in Special Needs Shelter
- May 21, 2015: Palm Beach County
  - Lake Okeechobee surge upwards to nine feet
  - Potential chemical exposure from an unknown source in a locally owned business reported
- Throughout exercise (impacts the entire region):
  - Select healthcare facilities have not reported after initial landfall
  - Standing water contains raw sewage and unknown oil slick
  - Storm surge inland of up to five miles along the coast
  - Tornado warnings throughout the counties
  - Flooding and high winds has left debris across roadways and standing water on roadways has not receded mostly in low lying areas
  - Staffing shortages in healthcare facilities
  - Power outage throughout the counties due to weather impacts on the power plant

### **Projected Impacts**

The incidents listed below represent early projections of the severity of impacts from Hurricane Gibson on all aspects of the region and are only estimates. All estimates of damages are simulated.

- Power
  - The Turkey Point Nuclear Power Plant manually shut down the power grid to Units 3 and 4 on May 18, 2015 due to the impending hurricane declaring an Unusual Event emergency
    - Both Unit 3 and 4 are currently running off of on-site generators with an internal fuel supply
      - Storm surge, high winds and flooding can compromise the generators and cause rolling blackouts throughout the region
  - Select healthcare facilities already powered by generators
    - Anticipated 2 weeks for complete restoration of power to the region
- Status of Water Utilities
  - Boil water notices throughout the region
  - Reports of raw sewage contamination
  - Reports of oil like substance in standing water

- Phones/Internet
  - Cell service out throughout the region, satellite phones are operable
  - Internet is disrupted and only working on stand-alone satellite providers
  - Repeaters on many towers are damaged and limiting the range of radio communication
- Poor roadway conditions
  - Low visibility, current driving visibility is 10 feet
  - Flooding of roadways
    - Some roads washed out
    - Major highways are closed due to flooding
      - Turnpike closed at major interchanges
      - I-95 closed at major interchanges
      - Okeechobee Highway closed at interchange with I-95 and the Turnpike
  - Major/minor bridges closed
  - Traffic signals not operational
  - Debris filled roadways
- Interruption of healthcare services
  - Primary Care facilities closed
  - Assisted living facilities and nursing homes trying to relocate patients that were not evacuated
  - Surge in Emergency Departments
  - Infrastructure of many facilities damaged and temporary relocation is necessary
  - Some facilities reporting flooding in lower levels, with surge continuing to rise
  - Staffing shortages, employees not showing up for shifts
  - Supply and maintenance halted due to poor driving conditions
    - Off-site linen services unavailable
    - Pharmaceutical deliveries unavailable
    - Biomedical waste pick-ups unavailable
    - Maintenance for equipment unavailable
    - Food delivery is unavailable
- Natural Hazards
  - Water spouts reported over parts of North Miami and West Palm Beach
  - Tornado warnings impact the entire region
  - Winds in excess of 75mph
  - Scattered thunderstorms to impact the region throughout the week
  - Lightning detection equipment has registered frequent strikes throughout the region
- Transportation
  - Some EMS units disabled from initial impact
  - Public and private ambulance services are overwhelmed with transportation request
  - Many facilities utilize the same ambulance services
  - Air transportation hindered due to residual storm hazards
  - Fuel shortage and resupply has not been determined yet

# Chapter 3: Exercise Logistics

---

## General

### Exercise Start, Suspension, and Termination Instructions

Exercise messaging will begin May 16, 2015 through messaging and weather bulletins; this exercise play prior to the start of the 'operations based' portion will be virtual and communicated through email or other identified web-based platforms to enhance the scenario narrative. Individual facilities have determined respective timelines and the schedule is included in this ExPlan detailing when each organization will participate between May 19-21, 2015. Play will proceed according to the events outlined in the MSEL, in accordance with established plans and procedures. The exercise will conclude upon the completion of operations and attainment of the exercise objectives, as determined by the Exercise Director. The Exercise Director will coordinate with local controllers and announce any exercise suspension or termination. The site controller will instruct participants to stop in place safely in any circumstance requiring suspension or termination. For a complete exercise schedule see Appendix B.

### Site Access

### Security

Safety and security is determined by the HCC members locally.

### Media/Observer Coordination

Organizations with media personnel and/or observers attending the event should coordinate with the sponsor organization for access to the exercise site. Media/Observers are escorted to designated areas and accompanied by an exercise controller at all times. Sponsor organization representatives and/or the observer controller may be present to explain exercise conduct and answer questions. Exercise participants should be advised of media and/or observer presence.

### Exercise Identification

All participants should wear their organization credentials during the exercise. Identification badges will be issued to the exercise staff provided by [contract awardee] and clearly annotate the role of the exercise staff with a corresponding color.

Players	BLUE
Observers/	ORANGE
Controllers	RED
Evaluators	GREEN
Support Staff	BLACK
Simulation Cell	YELLOW

## Communications Plan

### Player Communication

Players will use routine, in-place agency communication systems. The need to maintain capability for a real-world response may preclude the use of certain communication channels or systems that would usually be available for an actual emergency incident. Each venue will coordinate its own internal communications networks and channels. For the SimCell, the [HSEEPInfo@flhealth.gov](mailto:HSEEPInfo@flhealth.gov) email address may be used to clarify injects. Phone numbers will also be established on the first day of play to reach SimCell participants to clarify injects.

### Player Briefing

The Exercise Director will provide specific scenario details to the participants via WEBEX on **TBD, 2015 from [1 hour]**.

For participating HCC members unable to attend the scheduled briefing, a player briefing presentation will be available by request and all questions or concerns should be directed to Sarah Cox, (850) 245-4444 x 2050.

### Public Affairs

This exercise enables players to demonstrate an increased readiness to deal with a hurricane. Any public safety exercise may be a newsworthy event. Special attention must be given to the needs of the media, allowing them to get as complete and accurate a story as possible while ensuring their activities do not compromise the exercise realism, safety, or objectives. Florida Department of Health and participating agencies are responsible for disseminating public information in advance of the exercise.

# Chapter 4: Player Guidelines

---

## During the Exercise

- Respond to exercise events and information as if the emergency were real, unless otherwise directed by an exercise controller.
- Controllers will give you only information they are specifically directed to disseminate. You are expected to obtain other necessary information through existing emergency information channels.
- Do not engage in personal conversations with controllers, evaluators, observers, or media personnel. If you are asked an exercise-related question, give a short, concise answer. If you are busy and cannot immediately respond, indicate that, but report back with an answer as soon as possible.
- If you do not understand the scope of the exercise, or if you are uncertain about an organization's participation in an exercise, ask a controller.
- Parts of the scenario may seem implausible. Recognize that the exercise has objectives to satisfy and may require incorporation of unrealistic aspects. Every effort has been made by the exercise's trusted agents to balance realism with safety and to create an effective learning and evaluation environment.
- All exercise communications will begin and end with the statement "This is an exercise." This precaution is taken so that anyone who overhears the conversation will not mistake exercise play for a real-world emergency.
- When you communicate with the SimCell, identify the organization or individual with whom you wish to speak.
- Speak when you take an action. This procedure will ensure that evaluators are aware of critical actions as they occur.
- Maintain a log of your activities. Many times, this log may include documentation of activities that were missed by a controller or evaluator.

## Simulation Guidelines

Because the exercise is of limited duration and scope, certain details will be simulated. The physical description of what would fully occur at the incident sites and surrounding areas will be relayed to players by simulators or controllers. A SimCell will simulate the roles and interactions of nonparticipating organizations or individuals.

## After the Exercise

- Participate in the Hot Wash at your venue with controllers and evaluators.

- Complete the Participant Feedback Form. This form allows you to comment candidly on emergency response activities and exercise effectiveness. Provide the completed form to a controller or evaluator.
- Provide any notes or materials generated from the exercise to your controller or evaluator for review and inclusion in the AAR.



# Chapter 5: Evaluation and Post-Exercise Activities

---

## Exercise Documentation

### Debriefings

Post-exercise debriefings aim to collect sufficient relevant data to support effective evaluation and improvement planning.

### Hot Wash

At the conclusion of exercise play, controllers facilitate a Hot Wash to allow players to discuss strengths and areas for improvement, and evaluators to seek clarification regarding player actions and decision-making processes. All participants may attend; however, observers are not encouraged to attend the meeting. The Hot Wash should not exceed 30 minutes.

### Controller and Evaluator Debriefing

Controllers and evaluators attend a facilitated C/E Debriefing immediately following the exercise. During this debriefing, controllers and evaluators provide an overview of their observed functional areas and discuss strengths and areas for improvement.

### Participant Feedback Forms

Participant Feedback Forms provide players with the opportunity to comment candidly on exercise activities and exercise design. Participant Feedback Forms should be collected at the conclusion of the Hot Wash.

## After Action Reporting/Improvement Planning

### Evaluation

#### Exercise Evaluation Guides

EEGs assist evaluators in collecting relevant exercise observations. EEGs document exercise objectives and aligned core capabilities, capability targets, and critical tasks. Each EEG provides evaluators with information on what they should expect to see demonstrated in their functional area. The EEGs, coupled with Participant Feedback Forms and Hot Wash notes, are used to evaluate the exercise and compile the After-Action Report (AAR).

## **After-Action Report**

The AAR summarizes key information related to evaluation. The AAR primarily focuses on the analysis of core capabilities, including capability performance, strengths, and areas for improvement. AARs also include basic exercise information, including the exercise name, type of exercise, dates, location, participating organizations, mission area(s), specific threat or hazard, a brief scenario description, and the name of the exercise sponsor and POC.

## **Improvement Planning**

Improvement planning is the process by which the observations recorded in the AAR are resolved through development of concrete corrective actions, which are prioritized and tracked as a part of a continuous corrective action program.

## **After-Action Meeting**

The After-Action Meeting (AAM) is a meeting held among decision- and policy-makers from the exercising organizations, as well as the Lead Evaluator and members of the Exercise Planning Team, to debrief the exercise and to review and refine the draft AAR and Improvement Plan (IP). The AAM should be an interactive session, providing attendees the opportunity to discuss and validate the observations and corrective actions in the draft AAR/IP.

## **Improvement Plan**

The IP identifies specific corrective actions, assigns them to responsible parties, and establishes target dates for their completion. It is created by elected and appointed officials from the organizations participating in the exercise, and discussed and validated during the AAM.

# Appendix A: Exercise Schedule

Time	Personnel	Activity	Location
<b>TBD, 2015</b>			
<b>1 hour</b>	All HCC Participants	Player Briefing	Virtual
<b>May 16 &amp; 17, 2015</b>			
<b>TBD</b>	All HCC Participants	Exercise Messaging	Virtual
<b>May 18, 2015</b>			
<b>TBD</b>	Controllers/Evaluators	C/E Briefing	TBD
<b>TBD</b>	All HCC Participants	Exercise Messaging	Virtual
<b>May 19, 2015</b>			
<b>8am</b>	Select Participants	STARTEX	Select Venues
<b>5pm</b>	Select Participants	End Play for Day	Select Venues
<b>May 20, 2015</b>			
<b>8am</b>	Select Participants	Resume Play	Select Venues
<b>5pm</b>	Select Participants	End Play for Day	Select Venues
<b>May 21, 2015</b>			
<b>8am</b>	Select Participants	Resume Play	Select Venues
<b>5pm</b>	Select Participants	ENDEX	Select Venues
<b>5:30pm</b>	All HCC Participants	Hotwash	Select Venues
<b>May 22, 2015</b>			
<b>TBD</b>	Controller/Evaluators	C/E Debriefing	TBD
<b>July TBD, 2015</b>			
<b>TBD</b>	All HCC Participants	After Action Meeting	TBD

## Appendix B: Exercise Timeline

May 19, 2015										
Organization	8am	9am	10am	11am	12pm	1pm	2pm	3pm	4pm	5pm
Westchester General										
University of Miami Hospital										
Miami Beach Community Health Center										
Aventura Hospital and Medical Center										
Jackson Memorial Hospital										
May 20, 2015										
Broward County EOC										
May 21, 2015										
VA Hospital West Palm Beach										

# Appendix C: Acronyms

Acronym	Definition
<b>A</b>	
AAR	After Action Report
AO	Area of Operation
ArcGIS	Geographic Information System used by DOH
AHCA	Agency for Healthcare Administration
ALFs	Alternate Living Facilities
APD	Agency for People with Disabilities
<b>B</b>	
BPR	Bureau of Preparedness and Response
BPHL	Bureau of Public Health Laboratories
<b>C</b>	
CBRNE	Chemical, Biological, Radiological, Nuclear, Explosives
CCOC	Command Control Operations Center
CDC	Center for Disease Control
CEMP	Comprehensive Emergency Management Plan
CERC	Crisis and Emergency Risk Communication
CHD	County Health Department
COOP	Continuity of Operations Plan
<b>D</b>	
DEM	Division of Emergency Management
DOD	Department of Defense
DOH	Department of Health
DHS	Department of Homeland Security
DHHS	Department of Health and Human Services
DPC	Disaster Preparedness Coordinators (Consultants)
<b>E</b>	
ECO	Emergency Coordinating Officer
EH	Environmental Health
EM	Emergency Management
EMS	Emergency Medical Services
EOC	Emergency Operations Center
EMAC	Emergency Management Assistance Compact
ESF	Emergency Support Function
ESS	Emergency Status System
<b>F</b>	
FDEM	Florida Division of Emergency Management
FDENS	Florida Department of Health Emergency Notification System

<b>FDOH</b>	<b>Florida Department of Health</b>
<b>FEMA</b>	<b>Federal Emergency Management Agency</b>
<b>FLNG</b>	<b>Florida National Guard</b>
<b>FNRMS</b>	<b>Florida Notification of Responders Management System</b>
<b>FOB</b>	<b>Forward Operating Base</b>
<b>G</b>	
<b>GIS</b>	<b>Graphical Information System</b>
<b>H</b>	
<b>HAZMAT</b>	<b>Hazardous Materials</b>
<b>HAvBED</b>	<b>Hospital Available Beds for Emergencies and Disasters</b>
<b>HFAT</b>	<b>Healthcare Facility Assessment Team</b>
<b>HSEEP</b>	<b>Homeland Security Exercise Evaluation Program</b>
<b>I</b>	
<b>IAP</b>	<b>Incident Action Plan</b>
<b>ICS</b>	<b>Incident Command System</b>
<b>IMB/U</b>	<b>Information Management Branch/Unit</b>
<b>IP</b>	<b>Improvement Plan</b>
<b>IRMS</b>	<b>Inventory Resource Management System</b>
<b>IRT</b>	<b>Incident Response Team</b>
<b>IT</b>	<b>Information Technologies</b>
<b>J</b>	
<b>JIC</b>	<b>Joint Information Center</b>
<b>JIS</b>	<b>Joint Information System</b>
<b>M</b>	
<b>MOU</b>	<b>Memorandum of Understanding</b>
<b>MRC</b>	<b>Medical Reserve Corps</b>
<b>N</b>	
<b>NIMS</b>	<b>National Incident Management System</b>
<b>NRF</b>	<b>National Response Framework</b>
<b>P</b>	
<b>PDF</b>	<b>Portable Document Format</b>
<b>PIO</b>	<b>Public Information Officer</b>
<b>PHEP</b>	<b>Public Health Emergency Preparedness</b>
<b>POC</b>	<b>Point of Contact</b>
<b>R</b>	
<b>RDSTF</b>	<b>Regional Domestic Security Task Force</b>
<b>S</b>	
<b>SEOC</b>	<b>State Emergency Operations Center</b>
<b>SERVFL</b>	<b>State Emergency Responders and Volunteers of Florida</b>
<b>SERT</b>	<b>State Emergency Response Team</b>
<b>SITREP</b>	<b>Situation Report</b>
<b>SLRC</b>	<b>State Logistical Resource Center</b>

<b>SOG</b>	<b>Standard Operating Guidelines</b>
<b>SOP</b>	<b>Standard Operating Procedure</b>
<b>SpNS</b>	<b>Special Needs Shelter</b>
<b>SRCC</b>	<b>State Regional Coordination Center</b>

# Appendix D: Participant Feedback Form

Exercise Name: \_\_\_\_\_ Exercise Date: \_\_\_\_\_

Exercise Type: ☐ Full-Scale ☐ Functional

Participant Name (Optional): \_\_\_\_\_

Organization: \_\_\_\_\_ Title: \_\_\_\_\_

## Part I – Participant Demographics

What role did you play in the exercise? ☐ Player ☐ Evaluator ☐ Observer ☐ Other

If other, what was your role?

Did you receive training or have experience in this role prior to the exercise? ☐ Yes ☐ No

## Part II – Participant Evaluation

### Section I.

*Please rate on a scale of 1 to 5, your overall evaluation of the exercise relative to the questions provided below, with 1 indicating a rating of **Strongly Disagree** and 5 indicating a rating of **Strongly Agree**.*

<u>Assessment Factor</u>	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
a. The exercise objectives were clearly identified and explained.	1	2	3	4	5
b. The facilitator(s) was knowledgeable about the material, kept the exercise on target, and was sensitive to group dynamics.	1	2	3	4	5
c. The exercise was valuable to someone in my position.	1	2	3	4	5
d. The exercise documents helped the participants understand and become engaged in the scenario.	1	2	3	4	5
e. This exercise reinforced my ability to respond to actual situations.	1	2	3	4	5
f. This exercise allowed me to identify areas of improvement.	1	2	3	4	5
g. Overall, I was satisfied with the exercise.	1	2	3	4	5



## Section II.

Please check the appropriate box. If you are unsure of an answer, please check the N/A box.

Did the exercise help to:	YES	NO	N/A		YES	NO	N/A
Expand Regional Collaboration	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Strengthen Interoperable and Operable Communications Capabilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Implement the National Incident Management System and National Response Framework	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Implement the Patient Movement Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## Part III – Participant Feedback

### Section I. What changes would you make to improve this exercise and what actions would you recommend to implement them?

Please provide recommended actions on how this exercise or future exercises could be improved or enhanced.

---

---

---

---

---

### Section II. Observations and Recommended Actions

Please record two strengths or areas of improvement you observed in the exercise. Also, provide a corresponding recommendation to enhance or correct that observation i.e. planning, policies, training, personnel, equipment, etc.

Observation: \_\_\_\_\_

---

---

---

Recommendation: \_\_\_\_\_

---

---

---

Observation: \_\_\_\_\_

---

---

---

Recommendation: \_\_\_\_\_

---

---

---