Concepts and Objectives Worksheet
Exercise Planning for Healthcare Coalitions

Section 1: Resources that determine why your healthcare coalition should exercise

Potential resources for determining exercise concepts and objectives (check all that apply):

- Hazards and Vulnerability Analysis (facility, community, regional)
- Regulatory requirements
- Real-world events
- Past After Action Reports (AAR) / Improvement Plans (IPs)
- Emergency / Standard Operating Procedures (EOP / SOP)
- Additional Hospital Preparedness Program (HPP) Capabilities
- Other

Section 2: Determine what levels of activity your facility/agency would like to include in the exercise

Check all that apply:

- Incident Command Activation
- Communications (Simulated / Actual)
- Patient Surge
- Facility Lockdown (Simulated / Actual)
- Materials and supplies received
- Victim transport in the ER only
- Victim transport throughout hospital
- Victim decontamination
- Activation of labor pool
- Staff Just in Time Training (JITT)
- Utility failures
- Partial evacuation
- Triage of victims
- Patient tracking
- Tracking resource availability
- Other

Section 3: Determine who will participate

Identify your facility/agency personnel (not including victims or evaluators/controllers) from the following staff groups (check all that apply):

- Administration
- Engineering and physical plant
- Laboratory
- Occupational Health
- Radiation
- Social Work
- Pediatrics Department
- Surgery Department
- Public Affairs / Communications
- Medicine Department
- Central Supply
- Infection Control
- Medical Staff
- Pharmacy
- Emergency Department
- Behavioral Health
- EMS / Patient Transport Service
- Intensive Care Unit
- Security
- Other
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Section 4: When does your facility/agency want to conduct the exercise?

Proposed date(s):

Proposed start time(s):

Estimated length of participation:

Location(s) of facility/agency exercise venue:

Section 5: Possible Concepts and Objectives for your facility/agency

Remember that the end goal is to conduct a healthcare coalition full-scale exercise (FSE) that demonstrates healthcare system recovery, emergency operation coordination, information sharing and medical surge.

Identify the main capability targets or critical areas to be evaluated during the exercise from the below ASPR objectives:

1. Capability 3: Emergency Operations Coordination
   a. Objective 1: HCDDA #11: HCCs demonstrate coordination within the jurisdictional response framework during emergency operations
      i. Capability Target(s):
   b. Objective 2: HCDDA #12: HCCs demonstrates they can communicate the status of the healthcare system during response
      i. Capability Target(s):
   c. Objective 3: HCDDA #14: HCC engages in the jurisdictional resource management process to support healthcare system operations
      i. Capability Target(s):

2. Capability 6: Information Sharing
   a. Objective 1: Continuity #4: HCC demonstrates redundant means of communication for achieving and sustaining situational awareness.
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i. Capability Target(s): ________________________________

b. Objective 2: Joint Measure #6.1: Report Essential Elements of Information
   i. Capability Target(s): ________________________________

3. Capability 10: Medical surge
   a. Objective 1: MS #4: Implement resource management processes to deliver appropriate levels of care to all patients as well as to provide no less than 20% immediate availability of staffed members' beds, within 4 hours of a disaster
      i. Capability Target(s): ________________________________
   b. Objective 2: MS #5: Monitor acuity, staff, beds; off-load and on-load patients, track patient movement
      i. Capability Target(s): ________________________________
   c. Objective 3: Continuity #3: Implement a process to enhance its members' situational awareness to support activation of immediate bed availability through continuous monitoring
      i. Capability Target(s): ________________________________

   a. Objective 1: Continuity #6: Implement resource processes to assist HCC members to ensure the delivery of essential healthcare services
      i. Capability Target(s): ________________________________