

Concepts and Objectives Worksheet

Exercise Planning for Healthcare Coalitions

Section 1: Resources that determine why your healthcare coalition should exercise

Potential resources for determining exercise concepts and objectives (check all that apply):

- Hazards and Vulnerability Analysis (facility, community, regional)
- Regulatory requirements
- Real-world events
- Past After Action Reports (AAR) / Improvement Plans (IPs)
- Emergency / Standard Operating Procedures (EOP / SOP)
- Additional Hospital Preparedness Program (HPP) Capabilities _____
- Other _____

Section 2: Determine what levels of activity your facility/agency would like to include in the exercise

Check all that apply:

- | | |
|--|--|
| <input type="checkbox"/> Incident Command Activation | <input checked="" type="checkbox"/> Activation of labor pool |
| <input type="checkbox"/> Communications (Simulated / Actual) | <input checked="" type="checkbox"/> Staff Just in Time Training (JITT) |
| <input checked="" type="checkbox"/> Patient Surge | <input checked="" type="checkbox"/> Utility failures |
| <input checked="" type="checkbox"/> Facility Lockdown (Simulated / Actual) | <input checked="" type="checkbox"/> Partial evacuation |
| <input checked="" type="checkbox"/> Materials and supplies received | <input checked="" type="checkbox"/> Triage of victims |
| <input checked="" type="checkbox"/> Victim transport in the ER only | <input checked="" type="checkbox"/> Patient tracking |
| <input checked="" type="checkbox"/> Victim transport throughout hospital | <input checked="" type="checkbox"/> Tracking resource availability |
| <input checked="" type="checkbox"/> Victim decontamination | <input checked="" type="checkbox"/> Other _____ |

Section 3: Determine who will participate

Identify your facility/agency personnel (not including victims or evaluators/controllers) from the following staff groups (check all that apply):

- | | |
|---|---|
| <input type="checkbox"/> Administration | <input checked="" type="checkbox"/> Central Supply |
| <input type="checkbox"/> Engineering and physical plant | <input checked="" type="checkbox"/> Infection Control |
| <input checked="" type="checkbox"/> Laboratory | <input checked="" type="checkbox"/> Medical Staff |
| <input checked="" type="checkbox"/> Occupational Health | <input checked="" type="checkbox"/> Pharmacy |
| <input checked="" type="checkbox"/> Radiation | <input checked="" type="checkbox"/> Emergency Department |
| <input checked="" type="checkbox"/> Social Work | <input checked="" type="checkbox"/> Behavioral Health |
| <input checked="" type="checkbox"/> Pediatrics Department | <input checked="" type="checkbox"/> EMS / Patient Transport Service |
| <input checked="" type="checkbox"/> Surgery Department | <input checked="" type="checkbox"/> Intensive Care Unit |
| <input checked="" type="checkbox"/> Public Affairs / Communications | <input checked="" type="checkbox"/> Security |
| <input checked="" type="checkbox"/> Medicine Department | <input checked="" type="checkbox"/> Other _____ |

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Section 4: When does your facility/agency want to conduct the exercise?

Proposed date(s): _____

Proposed start time(s): _____

Estimated length of participation: _____

Location(s) of facility/agency exercise venue: _____

Section 5: Possible Concepts and Objectives for your facility/agency

Remember that the end goal is to conduct a healthcare coalition full-scale exercise (FSE) that demonstrates healthcare system recovery, emergency operation coordination, information sharing and medical surge.

Identify the main capability targets or critical areas to be evaluated during the exercise from the below ASPR objectives:

1. Capability 3: Emergency Operations Coordination

- a. Objective 1: HCDDA #11: HCCs demonstrate coordination within the jurisdictional response framework during emergency operations

- i. Capability Target(s): _____

- b. Objective 2: HCDDA #12: HCCs demonstrates they can communicate the status of the healthcare system during response

- i. Capability Target(s): _____

- c. Objective 3: HCDDA #14: HCC engages in the jurisdictional resource management process to support healthcare system operations

- i. Capability Target(s): _____

2. Capability 6: Information Sharing

- a. Objective 1: Continuity #4: HCC demonstrates redundant means of communication for achieving and sustaining situational awareness.

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- i. Capability Target(s): _____
 - b. Objective 2: Joint Measure #6.1: Report Essential Elements of Information
 - i. Capability Target(s): _____
3. Capability 10: Medical surge
- a. Objective 1: MS #4: Implement resource management processes to deliver appropriate levels of care to all patients as well as to provide no less than 20% immediate availability of staffed members' beds, within 4 hours of a disaster
 - i. Capability Target(s): _____
 - b. Objective 2: MS #5: Monitor acuity, staff, beds; off-load and on-load patients, track patient movement
 - i. Capability Target(s): _____
 - c. Objective 3: Continuity #3: Implement a process to enhance its members' situational awareness to support activation of immediate bed availability through continuous monitoring
 - i. Capability Target(s): _____
4. Capability 2: Recovery/Continuity of Operations
- a. Objective 1: Continuity #6: Implement resource processes to assist HCC members to ensure the delivery of essential healthcare services
 - i. Capability Target(s): _____